

PRODUCT	ADVANTAGES & FEATURES	DISADVANTAGES & CAVEATS
Writing Tools		
iEtherpad http://ietherpad.com	<ul style="list-style-type: none"> • Real-time collaborative text editing • Allows infinite undo changes • Use “Time Slider” to dynamically track changes • No need to register or log in - send URL to collaborators or send email invite 	<ul style="list-style-type: none"> • Importing and exporting files does not always work
Collaborite (beta) http://collaboriteapp.com	<ul style="list-style-type: none"> • Similar to iEtherpad, but allows images • Can compare versions • Update alerts can be sent by email, Twitter, or text message • Invite others to join you by sending email 	<ul style="list-style-type: none"> • May work best with Firefox, Chrome, or Safari. You may experience problems using Internet Explorer.
Writeboard http://www.writeboard.com	<ul style="list-style-type: none"> • Basic collaborative text editing • Can edit Writeboard on mobile devices 	<ul style="list-style-type: none"> • No frills editor - no formatting other than bold and italics
Google Docs http://docs.google.com	<ul style="list-style-type: none"> • NEW! Now allows real-time collaborative editing • Other new features: ruler, tabs, ability to comment, easier inclusion & manipulation of images 	<ul style="list-style-type: none"> • You have to change your Google Docs settings to indicate you want to use the new version: Settings => Document Settings => Editing => see check box • You can not edit older documents using the new version • Formatting, exporting, and printing are still somewhat clunky • Can be slow

Conferencing Tools		
<p>Dimdim http://www.dimdim.com</p>	<ul style="list-style-type: none"> • Host online meetings and webinars of up to 20 people for free • Allows you to share documents, websites, whiteboards, audio and video - or make the other person the presenter so they can show you what is on their screen • No software to install 	<ul style="list-style-type: none"> • You can not take control of someone else's desktop or applications - as you can with ReadyTalk
<p>ReadyTalk http://blink.ucsd.edu/technology/phones/conference/readytalk</p>	<ul style="list-style-type: none"> • If you use the webinar component of ReadyTalk only - and not the teleconference part - there is no cost • To avoid charges, just pick up the phone and call • Allows for you to take control of another's desktop - if they give permission - for troubleshooting purposes • Supported by UCSD 	<ul style="list-style-type: none"> • If you do a full teleconference, the telephone part costs money
<p>Skype http://www.skype.com</p>	<ul style="list-style-type: none"> • Skype can be used for conference calls with other Skype users. Computer to computer calls are free. 	<ul style="list-style-type: none"> • It costs money to call land lines • Sound quality may be an issue
<p>Doodle http://doodle.com</p> <p>Whenisgood http://whenisgood.net</p>	<ul style="list-style-type: none"> • Doodle and Whenisgood are two tools that can be used to find a good time a group to meet • Works particularly well with people from a variety of places 	

Group Project Tools		
<p>Wiggio http://wiggio.com</p>	<ul style="list-style-type: none"> • Provides online meeting capability, a calendar, messaging, announcements, polls, a to do list, and storage for documents and links • Participants do not have to sign up with Wiggio to join a group - just create a login and password • Easily send messages to all members of the group • Make subgroups • Synchronize the Wiggio calendar with Google Calendar 	
<p>Google Groups http://groups.google.com</p> <p>Yahoo Groups http://groups.yahoo.com</p>	<ul style="list-style-type: none"> • Both Google Groups and Yahoo Groups provide a discussion board, and the ability to create pages, upload files, email the group, etc. 	<ul style="list-style-type: none"> • Google Groups has limited functionality - no calendar, polls, or photo albums, etc., features that Yahoo Groups has • Wiggio is more fully featured than either Google Groups or Yahoo Groups